



**Emerging Writers, Māori Writers, Winter, Spring,
Early Summer and Pasifika Residencies
Michael King Writers' Centre 2018**

The Michael King Writers' Centre is offering up to thirteen supported residencies at the centre in Devonport in 2018. These opportunities are offered with financial support from Creative New Zealand.

**Please see the application document for the schedule of the above residencies.*

The residencies are at the Michael King Writers' Centre (MKWC), which is based in the Signalman's House, a heritage villa on Takarunga Mt Victoria in Devonport, Auckland. The opportunities are open to New Zealand writers only.

The resident writer is entitled to use one bedroom, which has a double bed and an ensuite bathroom, and the writer's studio at the rear of the house. Linen is provided and the house is cleaned every week. Apart from this, residents are responsible for their own cleaning and catering.

MKWC staff work in an office in the house, but there are no live-in staff. There will often be a second writer using the front bedroom, which is let out on a weekly basis. The kitchen, lounge, office and laundry in the house are shared with the visiting writer and staff. The house is used for other activities, including meetings, workshops, visits and occasional events.

The house is located on the road to the summit of Takarunga Mt Victoria. It is surrounded by a reserve, but is just a short walk to the Devonport village and ferry to the city. There is off-street parking for two to three cars, although the road has a gate which is locked at night at weekends. The road is steep. The house has access and facilities for people with disabilities. Applicants with disabilities should discuss their needs with the manager when applying.

Stipends ranging from \$1,000 to \$8,000 will be paid for each residency.

Eligibility

*This applies to all residencies *other than* the University of Auckland/MKWC Residency.

The following criteria apply:

- Applicants must have New Zealand citizenship or permanent residency.
- Applicants must apply for a specific writing project in fiction or non-fiction, which may include autobiography, biography, children and young adult, creative non-fiction, essays, history, fiction, literary criticism, drama, poetry, analytical prose of a high standard and innovative formats provided the literary merit of the work can be demonstrated. Scripts for film, television or radio are not eligible.
- Tertiary students working towards the completion of a tertiary qualification and university academics or employees whose project is part of their usual employment are not eligible.
- The project must be written in English or Te Reo Māori.
- Anyone who has an overdue project or overdue project completion report for a project previously funded by an arts funding organisation will be excluded.
- Trustees and staff of the Michael King Writers' Centre are not eligible.

Terms and Conditions

In accepting the residency, the selected writer agrees to the following terms and conditions:

- The appointed writer will reside in Auckland at the Michael King Writers' Centre for the term of the residency. Writers who usually live in Auckland are eligible to apply and may have a flexible arrangement (eg: residing part-time and working in the studio) but the appointed writer is required to be in residence or use the working space for at least four days per week.
- The objective of the residency is to enable the writer to work full-time on his or her writing project. If the appointed writer is in regular employment, he or she is expected to arrange to be on leave for the duration of the residency.
- Travel costs are not covered by the residency.
- Payment of the stipend will be by arrangement with the MKWC, usually in two instalments (the first on arrival and payment of the second instalment will depend on the length of the residency).
- The writer must provide his/her Inland Revenue Department number to the centre and unless a tax exemption certificate can be provided the stipend will be subject to tax (usually withholding tax of 20%).
- The writer accepts that the residency may be promoted by the MKWC and its funding agencies in publications and media activities. The writer grants the right to use his/her name, likeness, images of and extracts of work created during the residency for use in conjunction with any publicity, reports or projects. However, the copyright and intellectual property of any works by the writer started, undertaken or completed during the residency shall be the property of the resident writer.
- The writer will take part in an agreed number of events and activities while holding the residency.
- The writer agrees to provide progress reports to the MKWC on the project after the completion of the residency and to notify the centre when the resulting work is published.
- The writer will be required to acknowledge the Michael King Writers' Centre in any work published, produced or created as a result of the residency.
- Within four (4) weeks of the completion of the residency, the writer agrees to provide a written evaluation of the residency to the Michael King Writers' Centre. This will be used by the MKWC in making its reports to its funding agencies.
- The writer will provide the MKWC with two signed copies of any book or publication that results directly from the work produced during the residency.
- The selected writer agrees to behave in a reasonable manner at all times and to respect other users of the facility. The centre reserves the right to cease its obligations and payments in the event that the resident writer is involved in any activity that brings the organisation into disrepute.

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- The writer and host organisation shall in good faith attempt to resolve any dispute using informal dispute resolution techniques (such as mediation, expert appraisal or determination), and failing that arbitration in accordance with the Arbitration Act 1996.

In addition to these terms and conditions, the writer agrees to the following terms and conditions relating specifically to the Michael King Writers' Centre:

- The writer is entitled to use one bedroom and ensuite bathroom, and the detached writer's studio. The kitchen, lounge, office and laundry are shared with other users.
- A car parking space is available, but access to the summit road is closed overnight in weekends (residents have a key to the gate). The house is up a steep hill, but close to the Devonport village and public transport.
- The writer accepts that the house is used for other activities, such as meetings and occasional events, and as a base for the administration of the Michael King Writers' Studio Trust. The manager will give notice of coming events and endeavour to keep disruption to a minimum.
- There is a second bedroom at the house (the front bedroom) which is frequently used by a visiting writer.
- Arrival and departure dates must be agreed in advance with the manager. There may be flexibility around the arrival and departure dates.
- The writer will report any damage and maintenance requirements and will co-operate with any displacement or inconvenience associated with repairs and maintenance.
- Residents will provide their own laptop/computer, printers and computer equipment. The centre is able to assist with small printing jobs. There is an excellent printing shop in the village.
- Broadband internet is available (Wifi). The resident undertakes not to make inappropriate or illegal use of the internet connection or in any way bring the Michael King Writers' Centre into disrepute.
- Residents are responsible for insurance arrangements for their own property.
- Residents must pay for all toll calls.
- Visitors are welcome, provided the needs of other residents are respected.
- The writer agrees to keep the house secure at all times, not to disclose the alarm code to any unauthorised person or make copies of the house keys. The writer agrees to respect security arrangements for Takarunga Mt Victoria established by the Auckland Council and Maunga Authority.
- No parties or pets are allowed.
- No smoking, fires or candles are permitted in the house;
- The house is cleaned every week. Residents are responsible for their own housework, cooking, washing and cleaning. The writer-in-residence agrees to keep the shared areas of the house tidy at all times. Personal belongings must be kept in the resident's bedroom and studio.
- All keys must be returned before departure and any outstanding bills paid.

The Michael King Writers' Centre thanks Creative New Zealand, Auckland Council and the Devonport Takapuna Local Board for their support for the residencies.

I agree to the terms and conditions set out above:

Signed: _____ Date: _____

Full name: _____

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